CTC, SB 1 IMPLEMENTATION
DRAFT GUIDELINES

Wednesday, July 12, 2017 10am-11:30am
Agenda

• Introduction

• California Transportation Commission Draft Guidelines
  • The Road Repair and Accountability Act of 2017 – Local Streets and Roads Funding Draft Guidelines

• Questions & Answers

• Wrap-Up
How to Ask a Question

• All phone lines have been muted

• For written questions – use the Q&A window to the right side of your screen. Please enter your name, title and city

• For verbal questions, raise your hand by clicking on the icon
INTRODUCTION
Speakers

• Randy Breault – City of Brisbane

• Rony Berdugo – Transportation Lobbyist, LOCC

• Derek Dolfie – Transportation Policy Analyst, LOCC
Funding Estimates for Cities FY 2017-18 & 2018-19

- Local Streets and Roads Funding: FY 2017-18 (Updated)
- Local Streets and Roads Funding: FY 2018-19 (Updated)
- Californiacityfinance.com
CALIFORNIA TRANSPORTATION COMMISSION DRAFT GUIDELINES
Submitting Formal Comments to CTC

• Please submit your city’s formal comments to Associate Deputy Director/Program Manager, Laura Pennybaker by Friday, July 14th

• Laura.Pennebaker@dot.ca.gov
Section I: Introduction

1. Background and Purpose of Reporting Guidelines

2. Program Objectives and Statutory Requirements

3. Program Roles
   - Cities will develop and submit a list of projects to the Commission each fiscal year

4. Program Schedule
   - Call for Project Lists: August 18th 2017
   - Project Lists due to Commission: September 15th 2017
Section II: Funding

5. Source

6. Disbursement of Funds
   • Eligible cities and counties will receive monthly Road Maintenance and Rehabilitation Account (RMRA) apportionments from the State Controllers Office (SCO)
   • SCO has indicated apportionments will begin in mid-late January 2018
### Example of Estimated RMRA Funds

**ATTACHMENT B**

**Local Streets and Roads - Projected FY2017-18 Revenues**

*Based on State Dept of Finance statewide revenue projections as of May 2017*

**Estimated 11 May 2017**

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<th>TOTAL HUTA</th>
<th>Road Maintnc Rehab Acct(7)</th>
<th>TOTAL</th>
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- City of Fremont is estimated to receive $1,295,702 in RMRA funds in FY 2017-18
- This is a separate revenue source from HUTA
- Total column includes both the HUTA and RMRA
Section III: Eligibility and Program Priorities

7. Eligible Recipients

8. Program Priorities and Example Projects
Section IV: Project List Submittal (1)

9. Content and Format of Project List
   - Capital Improvement Plans (CIP) can be used to generate project lists if they are an appropriating part of your budget
   - You do not need to submit your entire budget to verify, just the appropriate excerpts
   - Cities must make a good faith effort to document the project description that contains “a minimum level of detail needed for the public to understand what is being done and why it is a critical or high-priority need.” This includes the location of projects
   - A standard excel format for project submittal is being developed by the CTC, and will be released mid-August
Section IV: Project List Submittal (2)

10. Process and Schedule for Project List Submittal
   • Project lists are due to the CTC by September 15th 2017
   • League staff has been working with CTC staff to push back this date. Will keep cities informed

11. Commission Submittal of Eligible Entities to the State Controller’s Office
   • CTC, SCO, CSAC and the League are all working together to explore options for cities or counties who do not submit their project lists on time
   • Currently, the SCO does not have the statutory authority to hold funds
Section V: Project Expenditure Reporting and Auditing (1)

12. Scope of Completed Project Expenditure Report
   • The completed project expenditure report must cover the full fiscal year and should include projects that have completed construction and are fully operational.
   • League staff has discussed including phases of projects in this list, however, statute states “completed” projects.
   • Cities will have the option to include qualitative data that is pertinent to project description, necessity, or success.

13. Process and Schedule for Project Report Submittal

14. Commission Reporting of Project Information Received
Section V: Project Expenditure Reporting and Auditing (2)

15. State Controller Expenditure Reporting and Maintenance of Effort Monitoring
   • SCO is still updating their guidelines, but will be consistent with CTC guidelines

16. Workforce Development Requirements and Project Signage
   • Cities are encouraged to include project signage for RMRA funded projects, where feasible and cost-effective
   • This is to help show the public where and how SB 1 monies are being spent
Appendix A - C

- Local Streets and Roads Project List Form

- Local Streets and Roads Completed Project Expenditure Report Form
  - Can include multi-year projects

- Local Streets and Roads Program Schedule
CTC Guidelines - FAQ

• How should cities reflect/describe RMRA funds in their budgets?
• Can cities use RMRA funds in conjunction with other funds for a project?
• How long do cities have to expend funds once they are allocated?
• Can cities save up RMRA funds for larger projects?
• For Maintenance of Effort – what revenues qualify as “one-time allocations” that are excluded?
• Can RMRA funds be used for project design and planning? Buying equipment? Road Crew salaries?
QUESTIONS & ANSWERS

Questions About the CTC Guidelines or SB 1 in General
WRAP UP
Helpful Links

• For MOE calculations:
  • State Controller’s Office Website

• City Finance and Estimated RMRA Revenues
  • Local Streets and Roads Funding for Cities: FY 2017-18 (Updated)
  • Local Streets and Roads Funding for Cities: FY 2018-19 (Updated)
  • Californiacityfinance.com

• California Transportation Commission Draft Guidelines
  • The Road Repair and Accountability Act of 2017 – Local Streets and Roads Funding Draft Guidelines
Thank you!

Please contact Rony Berdugo or Derek Dolfie for additional questions.