August 12, 2019

To: Coastal City Elected Officials
From: Legislative Representative, Derek Dolfie
       Legislative Policy Analyst, Caroline Cirrincione
RE: Coastal Cities Group (CCG) Appointment Process and Timeline

The League of California Cities, Coastal Cities Group (CCG) is now soliciting applications to serve on the 2020 CCG Leadership Committee.

To apply to serve on the Leadership Committee, please address a letter of interest to incoming League President Randon Lane with your request and a brief bio or background statement. Please send your letters and supporting materials electronically to League Legislative Policy Analyst Caroline Cirrincione at ccirrincione@cacities.org. If you have any questions, please feel free to contact her (916) 658-8250.

This statement should outline why you would be a good candidate to serve all coastal cities on the Leadership Committee and your background in the CCG or coastal issues. Currently serving members of the Leadership Committee can reapply annually if desired.

The Leadership Committee consists of one elected official and their respective city manager, or their staff designee, from each of the six regions within the coastal zone. Working with the Chair and Vice Chair, Leadership Committee members, and their staff designees, will help facilitate the operations of the CCG and play a key role in its activities. Including building relationships with Coastal Commissioners and staff.

Members of the Leadership Committee must also be willing to serve as a point of contact for the Commission for cities within their coastal region. For additional information including Leadership Committee responsibilities, and the six coastal regions, please see the attachments.

Additionally, please indicate in your application if you are interested in applying for Chair or Vice Chair of this committee.

The deadline for submitting an application is Friday, September 13, 2019.

After the application period closes on September 13, incoming President Lane will make appointments in conjunction with the League’s Annual Conference. The term is from January 1, 2020 to December 31, 2020. League staff will notify all applicants of their application status.
Board Guidelines for CCIG (as amended 12/11/17):

1. The coastal cities issues group of the League of California Cities will consist of all cities within the territory of the coastal zone.
2. The League President will appoint the chair and vice chair of the coastal cities issues group. The group will organize itself and establish a meeting schedule.
3. The League President, following a solicitation of interest from elected city officials in the coastal cities will appoint a leadership committee, consisting of one city council member in each of the six coastal regions, as designated by the California Coastal Commission. The city manager, or his or her designee, of the same city as the appointed city official, shall also serve on the leadership committee. The appointments are annual, but may be continued with the approval of the League President.
4. Any city official may belong to the issues group and attend meetings of the group. The leadership committee shall report periodically to the issues group on its activities.
5. Voting on matters will be reserved to one vote from each coastal city.
6. The Chair of the issues group will report directly to the board of directors and coordinate with relevant policy committees consistent with League policy and as appropriate.
7. The Chair and the leadership committee, in consultation with the issues group, will define a work plan and goals to advance the common interests of coastal cities and to facilitate communications with commissioners and commission staff.
8. The Chair and the leadership committee on behalf of the issues group may contact county officials interested in participating.
9. The board of directors should annually approve a work plan for the coastal cities issues group.
While the League has made some limited staff support available for this effort, as detailed below, it is envisioned that the CCIG and its Leadership Committee will cover individual travel costs, identify meeting locations in host cities and/or funding strategies or sponsors to support its specific activities.

**Expectations for CCG Leadership Committee Members**

Of the 482 California cities, 61 fall within the coastal zone. While the League desires to be supportive of the CCG efforts, to be effective – and to limit demands on the League’s Sacramento-based staff – it remains important that the city officials from coastal cities help lead and accomplish the work of the group. Members on the CCG leadership, and their staff designees, will play a critical role in the operations of the CCG. The intended role of Committee members is outlined below, however, the Leadership Committee is encouraged to further develop the duties and responsibilities as it deems appropriate:

- Work with the Chair, Vice Chair, and Leadership Committee to develop a work program for the CCIG
- Develop a working relationship with Coastal Commissioners and staff within the coastal region represented
- Serve as the CCG representative and point of contact for the Coastal Commission
- Lead discussions on issues of collective interest to coastal cities
- Organize and attend local events, which may include networking opportunities between Coastal Commissioners and city officials in your region, as identified by the CCG work program
- Develop content and facilitate webinars or conference calls, as identified by the CCG work program
- Travel to attend occasional CCG and Coastal Commission meetings, as identified by the CCG work program

**Expectations for League Staff for CCG**

The intent in establishing the Leadership Committee is to create the framework for local coastal city officials to address the issues unique to coastal cities. While League staff is available to facilitate some of this effort, the work of the CCG should be member-driven to ensure the appropriate work is undertaken. Outlined below are the expectations for League staff in the CCG:

- Provide administrative support in coordinating webinars and conference calls
- Attend CCG meetings and networking opportunities where possible, as identified by the CCG work program
- Provide informational updates on legislation affecting coastal cities
- Maintain and moderate the Coastal_Cities listserv.
California Coastal Commission Regions: Counties and Cities

Chair: Council Member Ed Spriggs, Imperial Beach

**NORTH COAST**
- CCG Rep: Council Member
- Heidi Messner, Eureka
- Staff Designee: Greg Sparks & Rob Holmlund

**Del Norte County**
- City of Crescent City
- City of Trinidad
- City of Eureka
- City of Fortuna

**Humboldt County**
- City of Arcata
- City of Eureka
- City of Fortuna

**Mendocino County**
- City of Fort Bragg
- City of Point Arena

**NORTH CENTRAL COAST**
- CCG Rep: Mayor Harvey Rarback, Half Moon Bay
- Staff Designee: Bob Nisbet

**Sonoma County**
- Marin County
- City/County of San Francisco
- City of Daly City
- City of Pacifica
- City of Half Moon Bay

**San Mateo County**
- City of Santa Cruz
- City of Capitola
- City of Watsonville

**Monterey County**
- City of Marina
- City of Sand City
- City of Seaside
- City of Monterey
- City of Pacific Grove
- City of Carmel-by-the-Sea

**San Luis Obispo County**
- City of Morro Bay
- City of Pismo Beach
- City of Grover Beach

**SOUTH CENTRAL**
- CCG Rep: Council Member
- Jason Dominguez, Santa Barbara; Staff Designee: Community Dev. Director George Buell

**Santa Barbara County**
- City of Guadalupe
- City of Santa Barbara
- City of Goleta
- City of Carpinteria

**Ventura County**
- City of San Buenaventura
- City of Oxnard
- City of Port Hueneme
- City of Malibu

**SOUTH COAST**
- CCG Rep: Council Member
- Jill Hardy, Huntington Beach
- Staff Designee: Antonia Graham

**Los Angeles County**
- City of Los Angeles
- City of Santa Monica
- City of El Segundo
- City of Manhattan Beach
- City of Hermosa Beach
- City of Redondo Beach
- City of Torrance
- City of Palos Verdes Estates
- City of Rancho Palos Verdes
- City of Long Beach
- City of Avalon

**Orange County**
- City of Seal Beach
- City of Huntington Beach
- City of Costa Mesa
- City of Newport Beach
- City of Irvine
- City of Laguna Beach
- City of Laguna Niguel
- City of Aliso Viejo
- City of Dana Point
- City of San Clemente
- CCG Rep: Council

**SAN DIEGO**
- CCG Rep: Council Member
- Ed Spriggs, Imperial Beach
- Staff Designee: Andy Hall

**San Diego County**
- City of Oceanside
- City of Carlsbad
- City of Encinitas
- City of Solana Beach
- City of Del Mar
- City of San Diego
- City of Coronado
- City of National City
- City of Chula Vista
- City of Imperial Beach

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1 City of Malibu and the Santa Monica mountain region are considered in the South Central Region, not the South Coast Region.
Map of California Coastal Commission Regions by County
Cities in Coastal Zone, North Coast: Crescent City, Trinidad, Arcata, Eureka, Fortuna, Fort Bragg, Point Arena
California Coastal Zone, North Central (Yellow)
Sonoma, Marin, San Francisco, San Mateo Counties

Cities in Coastal Zone, North Central Coast: San Francisco, Daly City, Pacifica, Half Moon Bay
California Coastal Zone, Central Coast (Red)
Santa Cruz, Monterey, and San Luis Obispo Counties

Cities in Coastal Zone, Central Coast: Santa Cruz, Capitola, Watsonville, Marina, Sand City, Seaside, Monterey, Pacific Grove, Carmel-by-the-Sea, Morro Bay, Pismo Beach, Grover Beach
Cities in Coastal Zone, South Central Coast: Guadalupe, Santa Barbara, Goleta, Carpinteria, San Buenaventura, Oxnard, Port Hueneme, *Malibu

*The City of Malibu is part of the South Central region, not the South Coast region.
California Coastal Zone, South Coast (Orange)
Los Angeles* and Orange Counties

Cities in Coastal Zone, South Coast: Los Angeles, Santa Monica, El Segundo, Manhattan Beach, Hermosa Beach, Redondo Beach, Torrance, Palos Verdes Estates, Rancho Palos Verdes, Long Beach, Avalon, Seal Beach, Huntington Beach, Costa Mesa, Newport Beach, Irvine, Laguna Beach, Laguna Niguel, Aliso Viejo, Dana Point, San Clemente

*The City of Malibu is part of the South Central region, not the South Coast region
California Coastal Zone, San Diego (Dark Red)

Cities in Coastal Zone, San Diego: Oceanside, Carlsbad, Encinitas, Solana Beach, Del Mar, San Diego, Coronado, National City, Chula Vista, Imperial Beach