

**June 25, 2015**  
**Issue #62**

## **New Travel Solutions Available to Cities through U.S. Communities**

*Webinars Scheduled for June 30 and July 1*

U.S. Communities, the League of California Cities®-sponsored cooperative purchasing program, is conducting two complimentary one-hour webinars to introduce its new Travel Services and Solutions cooperative contract. Providing savings as well as technology tools to cities to better manage travel costs, the contract was awarded to HotelPlanner through a competitive solicitation process conducted by the lead public agency, city of Kansas City, Mo. *For more, see Page 2.*



## **Annual Conference Resolutions Due by Aug. 1**

*League General Assembly will be Held Oct. 2*

Policy development is a key part of the League's legislative effectiveness. The League's Annual Conference Resolutions process is one way that city officials can directly participate in the development of League policy. The deadline to submit resolutions is fast approaching on Aug. 1. *For more, see Page 2.*



## **ILG Launches Public Engagement Survey**

*Deadline to respond is July 31*

Does your city experience public engagement challenges? This short survey will help the Institute for Local Government (ILG) understand the community engagement experiences and needs of California cities. ILG is seeking feedback from local elected officials and staff to better understand the impact of ILG resources and assistance and help plan for the future. Participants can enter to win a \$25 Visa gift card. This survey will be open until July 31. [Please take the survey now.](#)

## 'Webinars' Continued from Page 1...

Through this contract, cities will have access to HotelPlanner's world-class technology providing multiple benefits including:

- Access the lowest rate at the time of booking with the ability to search across multiple channels for hotel, flight and car rental;
- Capture, control and minimize travel expenses with HotelPlanner's cutting-edge technology;
- No booking fees;
- Emergency response housing program; and
- Book groups, meetings and events with instant contracting.

The contract start date is April 1, 2015 and has a three-year term, with the option to extend the contract for two additional periods of one year each.

### **Webinar Details**

To learn more about the HotelPlanner travel services and solutions contract and program, the League encourages city officials to sign up now for one of the following complimentary U.S. Communities webinars. Please register online by clicking the links below.

[Tuesday, June 30 at 8:00 a.m.](#)

[Wednesday, July 1 at 12:00 p.m.](#)

If you are unable to participate in one of the scheduled webinars, [contact U.S. Communities](#) for additional information.

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## 'Resolutions' Continued from Page 1...

### **Resolution Submission Process**

Any elected or appointed city official, individual city, division, department, policy committee, or the board of directors may submit a resolution for consideration at the conference. Resolutions must be submitted to the League's Sacramento office no later than 60 days prior to the opening of the conference. Resolutions should focus on direct municipal issues of statewide importance.

Resolutions submitted to the General Assembly must provide written documentation of concurrence by five cities or by city officials from at least five or more cities. This may be in the form of a letter from the city or the city official in support. For concurrence by a city official, the official's city and office held must be included in the letter. All concurrences must be submitted at the time the resolution is submitted by midnight, Aug. 1.

### **Consideration at Annual Conference**

The League President refers resolutions to the League policy committees for review and recommendation at the conference. Resolutions are next considered by the General Resolutions Committee (GRC), which consists of representatives from each division, department, policy committee and individuals appointed by the League President. Resolutions approved by the policy committee and/or GRC are next considered by General Assembly. Resolutions disapproved or referred by both the policy committee and GRC will not proceed to the General Assembly. Resolutions approved by the General Assembly become League policy. Other action on resolutions can be: referred back to a policy committee; amended; disapproved; or, no action.

### **Late-Breaking Issues**

Resolutions to address late-breaking issues may be introduced by petition at the Annual Conference. To qualify, a petitioned resolution must be signed by 10 percent of the voting delegates and submitted at least 24 hours before the beginning of the Concluding General Assembly. The deadline is Oct. 1 by noon. All qualified petitioned resolutions are forwarded to the General Assembly for consideration, regardless of the action recommended by the GRC.

## **Dates and Deadlines**

Saturday, Aug. 1, midnight: Deadline for submitting resolutions to the League office by regular mail, [email](#) or fax to:

Meg Desmond  
League of California Cities  
1400 K Street, Fourth Floor  
Sacramento, CA 95814  
Fax: (916) 658-8224.

Mid-August: Resolutions distributed to city officials and posted on the League website.

## **At Annual Conference**

Wednesday, Sept. 30, 9-10:30 a.m. (Thursday committees); 10:30 a.m. - noon (Friday committees) Policy committees meet to review resolutions and make recommendations to the General Resolutions Committee on resolutions assigned to each committee.

Thursday, Oct. 1, noon: Deadline to submit signatures to qualify a petitioned resolution.

Thursday, Oct. 1, 1:00 p.m.: GRC meets to consider and make recommendations on resolutions.

Friday, Oct. 2, noon: Consideration of resolutions by cities in the General Assembly at the Annual Business Meeting. (Voting Delegates must register for the conference and must stay until conclusion of voting. They may register for Friday only.)

## **Questions**

For more information, please visit the League [website](#) or contact [Meg Desmond](#) at (916) 658-8224.

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