

**SMC Managers Association**

**2010**

**Committee Assignments**

Manager's Name		Assignment	Task Force	Ongoing	Frequency
Last	First				
Allen	Laura	Next Generation Committee		X	
Bosch	David	Emergency Services Adm. Committee		X	
Constantourous	Tony	Cal-ID Board		X	
Constantourous	Tony	Peninsula Leadership Council		X	
Hardy	Jim	Emergency Services Adm. Committee		X	
Holstine	Clay	ALS JPA Governing Board		X	
Holstine	Clay	Next Generation Committee		X	Quarterly
Holstine	Clay	PERS Reform Task Force	X		
Holstine	Clay	Public Employee Compensation Committee	X	X	
Ingram	Peter	ALS JPA Governing Board		X	
Ingram (A)	Peter	Bay Area's Sustainable Communities Strategy (SCS)		X	
Jackson	Connie	Emergency Services Adm. Committee		X	
Jackson	Connie	PERS Reform Task Force	X		
Jackson	Connie	Police Chiefs/CM Liaison		X	
Loftus	Susan	Cal-ICMA Liaison		X	
Loftus	Susan	Fire Chiefs/CM Liaison		X	Upon Request
Loftus	Susan	Forensic Lab Liaison			Annual Fee Adjustments
Loftus	Susan	Next Generation Committee		X	
Martel	Pat	C/CAG Administrator's Advisory Committee		X	Monthly - RC
Martel	Pat	Cal-ICMA Liaison		X	
Martel	Pat	Next Generation Committee		X	
Martel	Pat	PERS Reform Task Force	X		
Martel	Pat	Public Employee Compensation Committee	X		
Nagel	Barry	Animal Control Representative		X	
Nagel	Barry	Bay Area's Sustainable Communities Strategy (SCS)	X		
Nagel	Barry	Emergency Services Adm. Committee		X	
Nantell	Jim	ALS JPA Governing Board		X	
Nantell	Jim	Fire Chiefs/CM Liaison		X	Upon Request
Nantell	Jim	Public Employee Compensation Committee	X		
Raines	Marcia	ICMA 2010 Conference Representative	X		
Raines	Marcia	League Grassroots Liaison		X	
Rhodes	Steve	Forensic Lab Liaison			Annual Fee Adjustments
Rojas	Glen	Coordinated Police Recruitment	X		
Rojas	Glen	Emergency Services Adm. Committee		X	
Weiss	Mark	C/CAG Administrator's Advisory Committee		X	Monthly - RC

*Model AG info*

SAN MATEO COUNTY CITY MANAGERS' ASSOCIATION  
Foster City Community Center

**DRAFT MINUTES**

March 19, 2010

**I. Call to Order**

Chair Barry Nagel called the meeting to order at 10:02 a.m.

**II. Introductions**

Glen Rojas	Menlo Park
Mark Weiss	San Carlos
Steve Rhodes	Pacifica
Laura Snideman	Half Moon Bay
Mike Scanlon	Samtrans/Caltrans/TA
Pat Martel	Daly City
Richard Napier	C/CAG
Thomas Fil	Belmont
Kathy Leroux	Hillsborough
Rebecca Elliot	League of California Cities
Brian Moura	San Carlos
Donna Vaillancourt	County of San Mateo/HR
Bob Bell	Redwood City
Barry Nagel	South San Francisco
Jim Hardy	Foster City
Peter Ingram	Redwood City
Jerry Gruber	Atherton
Jim Nantell	Burlingame
Clayton Holstine	Brisbane
Peggy Jensen	San Mateo County
Connie Jackson	San Bruno
Jay Miller	Peninsula Clergy Network

**III. Approval of Minutes**

February 19, 2010 minutes moved by Mike Scanlon, seconded by Jim Hardy and approved.

**IV. Guest Agenda Items**

A. Peninsula Clergy Network Update – Rabbi Jay Miller

Rabbi Jay Miller provided a presentation and talked about eight years of service by Clergy Network. An update was provided. There are 400 clergy providing services to Peninsula Cities.

B. Multi-Faith Awareness Training and Consultation – Rabbi Jay Miller

Clergy Network provides Awareness and Diversity training in multi-faith awareness for all religions to provide participants with tools to comfortably

  
Barry Nagel

engage in issues related to religion. Rabbi Miller provided handouts and thanked the group for continued support of Clergy Network.

C. PG&E Projects Update – Nicole Yelich

Nicole Yelich PG&E provided handouts and website information ([www.pge.com/smartmeter/](http://www.pge.com/smartmeter/)) on the new Smart Meters. During storms PG&E can determine who is still out of power with the smart meters. The smart meters are basically more efficient. The new meters are currently being installed automatically with 5 million installed so far, however, not all households work with the new meters.

For the first time ever, training involving a neighborhood took place with 16 homes participating to test a disaster telephone system.

D. San Mateo County Chaplaincy – Brad Allen and Kay Clarke

Jerry Gruber introduced Brad Allen and Kay Clarke. Support is provided to Police and Fire during responses to deaths, suicides and fires. The Chaplains relieve officers in helping families deal with grief and trauma. Their role is to provide ministry support not to convert or preach. They also provide support to hospitals, and accept calls anytime, anyplace, for all religious beliefs. The cost is approximately \$5,000 per year. Outside funding is also obtained to support the program.

E. Regional Training and Development Consortium of Public Agencies – Bob Bell and Donna Vaillancourt

Updates were provided as well as a handout regarding the criteria to select the training curriculum programs offered County-wide. San Mateo County involvement was discussed. The next steps include consideration of a two tier fee structure \$5-\$8 per employee with \$30 on the high end, and a draft letter to cities with hopefully agreements by July 1. A handout was provided regarding an upcoming Leadership Academy to be held in Redwood City.

**V. Standing Information Items**

A. C/CAG Update – Rich Napier, Executive Director

Rich reported that it is anticipated the Governor will veto legislation regarding the State budget.

Smart corridors on El Camino Real involve signal coordination, no maintenance costs to city, new equipment, other revenue generation. Thirty through sixty percent of the design is complete.

NPDES appeals by C/CAG still in Abeyance. C/CAG is still proceeding with claiming new requirements is unfunded state mandates. Prop 218 County-wide for cities for NPDES funding is being considered. \$50 per parcel will generate about \$10 million. Need to know how much each city needs by April. Capital versus maintenance.

\$3 million in funding is available in Transportation living community grants. Proposals due April 16.

- B. SamTrans/Caltrain Update – Mike Scanlon, CEO  
Mike reported the budget situation is bleak for Caltrain. Samtrans' budget figures are \$40 to \$60 million upside down. The level of support provided to Caltrain is not optimistic in the short term.
- C. ABAG Update – Henry Gardner, Executive Director  
No report.
- D. League of California Cities – Rebecca Elliot, Regional Public Affairs Mgr.  
The Bocci tournament is April 29 to raise money for CitiPac Tournament in Los Gatos.

There were 5 city managers out getting signatures for Prop 1A. Not a good response. Rebecca asked why city managers and others are not taking Prop 1A seriously due to severe budget concerns and state's history of taking local funding. A discussion took place regarding this issue with managers expressing significant work load due to budget cuts as main obstacle. April 15 is the deadline for signatures. Close to \$800,000 signatures but still need \$1.2 million to qualify for November ballot.

- E. Range Rider – Ed Schilling  
No report.

## **VI. Committee Updates**

- A. Regional Internship Program – Clay Holstine  
The Regional Internship Program is going well. There are 60 positions in two counties. He received a good response from candidates. There were 3 weeks of training during the summer last year.
- B. Tomorrow's City/County Managers Forum, June 10 – Clay Holstine  
A handout was provided. On Thursday, June 10, 2010 the Tomorrow's City/County Managers – A Conversation and Networking Event will take place in Cupertino. This one day event is a good opportunity for department head/assistant city managers interested in being a city manager to hear from city managers regarding the profession. Barry will send applications out.
- C. Speed Coaching Event, May 12 – Clay Holstine  
Clay provided a handout for a Speed Coaching and Networking Lunch for Aspiring Local Government Leaders. The event is scheduled May 12, 2012 from 11:00 am to 1:30 pm at the Santa Clara Convention Center. Reservations are due by May 5.
- D. Shared Services Survey Report – Peggy Jensen  
The survey can still be completed on-line. Please email your survey to Barry. The School Districts are very interested and contacted Peggy. The State

Department of Education code is very specific about limitations on contracting out even to Public agencies. There may be a need for legislative action.

**E. ICMA – Pat Martel**

The Progress Seminar is April 16-18. Registrations are handled by the San Mateo County Redwood City Chamber of Commerce and registrations are being accepted now.

An update of the Santa Clara city managers meeting was provided. There is an interest in shared services and they are eager to unite with San Mateo County cities. Visit the ICMA website

Mark Weiss stated the focus should be on where the real savings are. For example, Police and Fire.

**VII. New Items - None**

**VIII. Good of the Order**

**IX. Adjourn**

**SAN MATEO COUNTY  
CITY MANAGERS' ASSOCIATION**

Foster City Community Center  
650 Shell Boulevard, Foster City  
10:00 AM - Noon

**Meeting Agenda**

**April 16, 2010**

**REVISED**

Barry M. Nagel, Chair, City of South San Francisco  
(650) 877-8500 barry.nagel@ssf.net support staff: irene.soto@ssf.net

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**I. Call to Order**

**II. Introductions**

**III. Approval of Minutes:** March 19, 2010

**IV. Guest Agenda Items**

- A. **Management Talent Exchange Program (MTEP) - Donna Vaillancourt**  
(15 minutes)
- B. **San Mateo County 2-1-1 Program – Ed Scheonberger** (15 minutes)

**V. Standing Information Items**

- A. **C/CAG Update** – Rich Napier, Executive Director
- B. **SamTrans/Caltrain Update** – Mike Scanlon, CEO
- C. **ABAG Update** – Henry Gardner, Executive Director
- D. **League of California Cities** – Rebecca Elliot, Regional Public Affairs Mgr.
- E. **Range Rider** – Ed Schilling

**VI. Committee Updates**

- A. **Animal Control Services Contract Negotiations - Barry Nagel** (15 minutes)
- B. **San Mateo County -MERC Data Review – Jim Nantell** (15 minutes)

**VII. New Items**

- A. **Community Overcoming Relationship Abuse (CORA) Emergency Response Program (ERP) Funding Options – Peggy Jensen** (20 minutes)

**VIII. Good of the Order**

**IX. Adjourn**

*Metal Agenda*