



League Board of Directors Seeks Applicants for Second Vice President

The League of California Cities is currently recruiting applicants from **northern California** for the position of second vice president. The individual selected will serve as second vice president for 2019-2020, upon the recommendation of the nominating committee and approval of the board. **Applications are due no later than Wednesday, August 28, 2019.**

If you have questions or need assistance, please feel free to contact Pam Herrera at 916.658.8229 or pherrera@cacities.org.

Who is eligible to serve on the League board and as Second Vice President?

To be eligible to serve on the League board you must be officially in city service in a member city at the time of your appointment or election. To be eligible to serve as second vice president, you must be a current member of the League board of directors or to have served previously on the board.

How long is the term of office?

The League Officers serve a term of one year, which begins immediately on the adjournment of the annual conference.

Board Meetings and Travel Expenses

The League board of directors typically meets on a quarterly basis at locations throughout the state. Officers and directors are expected to attend all meetings. A list of 2019-2020 board meeting dates and locations is below.

Board Meetings

December 4-6, 2019 Board Meeting: Napa, California. This meeting is to be held in conjunction with the League Leaders Workshop. During this workshop the League officers and leadership (departments, policy committees, divisions, caucuses, and board of directors) gather to set the League's strategic goals for the coming year.

February, 2020 Board Meeting: TBD. This meeting will be in February in a location selected by the League president.

April 23, 2020 Board Meeting: Sacramento, California. This meeting is held in conjunction with Legislative Action Day in Sacramento. Legislative Action Day is a special opportunity for local officials to advocate for local priorities with Legislature and the Administration. All board

members are encouraged to attend Legislative Action Day the day prior to the board of directors meeting.

June 19-20, 2020 Board Meeting: Monterey, California. This meeting is held in conjunction with the Mayors and Council Members Executive Forum.

October 7-9, 2020 Board Meeting: Long Beach, California. This meeting is held in conjunction with the League's Annual Conference.

December 2-4, 2020 Board Meeting: La Jolla, California. This meeting is held in conjunction with the League Leaders Workshop.

Travel Expenses

In general, the League pays actual and necessary travel expenses incurred by board members attending the regular two-day board meetings. However, the League does not pay the expenses or the registration for directors attending League conferences or institutes, nor the expense of directors attending board meetings held in connection with the Annual Conference, on the theory that as a city official, each director would already be attending the Conference at the expense of the director's city. Expenses incurred by the League on behalf of the director, along with direct reimbursements, will be reported as required by the Fair Political Practices Commission (FPPC). The League will supply the information necessary to submit your information and associated forms to the FPPC.

If I apply, how is the Second Vice President selected?

After the application period has closed on August 28, 2019, the League's Nominating Committee¹ will review the applications and schedule an interview with all candidates in early September. Following the interviews, the nominating committee will deliberate and recommend to the board a candidate to serve as League Second Vice President for the 2019-2020 term.

At the board meeting during our Annual Conference in Long Beach, the board will vote on this recommendation along with the slate of at-large directors who the nominating committee has already recommended to the League board for approval.

Roles and Responsibilities of the League Second Vice President/Treasurer

- Carries out the duties of the President and First Vice President when they are unavailable;
- Serves as a member of the League's Executive Committee;
- Participates in weekly Executive Committee calls;
- Helps to achieve the organization's annual strategic goals;

¹ 2019 Nominating Committee: Chair: JoAnne Mounce, council member, Lodi; Denise Athas, mayor pro tem, Novato; Steve Hofbauer, mayor, Palmdale; Jim Lewis, city manager, Pismo Beach; Clint Lorimore, council member, Eastvale; Eric Nickel, fire chief, Santa Barbara; Dan Parra, council member, Fowler; Sam Spagnolo, council member, Rancho Cucamonga; Jess Talamantes, council member, Burbank, and Jerry Thorne, mayor, Pleasanton.

- Represents the League leadership team at various events;
- Participates in League meetings and conferences in Sacramento, and around the state;
- As a member of the League Executive Committee, attends and represents the League at the National League of Cities (NLC) national conferences;
 - City Summit is NLC's annual conference and is held in a different city and state each year. In 2019 the City Summit conference will be held in San Antonio, TX, November 20-23. In 2020 the City Summit will be held in Tampa, FL, November 18-21.
 - Congressional City Conference is NLC's legislative conference that is held in March each year in Washington, D.C. It is an opportunity for city officials to promote the importance of local priority issues to Congress and the Administration. In 2020 the Congressional City Conference dates are March 8-11. In 2021, the dates are March 7-10.
- Presides over the General Resolutions Committee at the Annual Conference and presents the report of the Resolutions Committee to the General Assembly at the Annual Conference;
- Serves as Chair for a 2-year term of either the League Audit Committee or the Board Finance Committee.
 - The Board Finance Committee is charged with the responsibility to:
 - Collaborate with League staff on preparation of the League budget for Board consideration; and
 - Assist with financial matters such as reviewing the mid-year financial report and other internal financial issues as they arise.
 - The League Audit Committee is charged with the responsibility to:
 - Select the League's independent auditor;
 - Oversee the audit contract and interact directly with the audit team;
 - Identify any audit issues and, along with the independent auditor, report these to the Board; and
 - Coordinate with staff to ensure adequacy of accounting and internal control systems.

Application Form:

- [Second Vice President](#)