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[www.cacities.org](http://www.cacities.org)

TO: League Members

FROM: Melissa Lienau, Public Affairs Administrative Assistant

DATED: April 29, 2019

RE: Selection Juries for 2019 Helen Putnam Award for Excellence  
***ACTION NEEDED ASAP – PLEASE RESPOND BY FRIDAY, May 10, 2019***

To help select the 2019 Helen Putnam Award winning cities we are asking for volunteer assistance from city officials to serve on the award selection juries. To participate we ask that jury members review submitted applications online at [www.helenputnam.org](http://www.helenputnam.org) and convene via conference call to select the winners. (Please see page 2 for scheduling information.)

We are seeking approximately 60 volunteers to serve on the various juries.

***ACTION NEEDED – If you are willing to serve on a Helen Putnam Jury (and get a preview of some great innovations you might use in your city) please respond on the attached form by May 10.*** Information on each application will be sent after we have confirmed your participation.

Thank you for your assistance with this project. It is very important to recognize, celebrate and learn from the successes of other cities. The Helen Putnam Awards process is a valuable and respected way of doing this, and our dedicated volunteer juries are vital to the success of this program that brings positive attention to all cities.

If you know your city has applied under a certain category please do not volunteer for that category.

Please send this completed form to:  
**Email: [mlienau@cacities.org](mailto:mlienau@cacities.org) or Fax: 916/658-8240**

If you have any questions, please do not hesitate to contact **Melissa Lienau** at 916/658-8216.



## Become a Juror for the 2019 Helen Putnam Award for Excellence

Please take advantage of this opportunity to serve on a Helen Putnam Awards jury and indicate your preferences below. Conference call dates provided below. Once selected you will be given the log-in information to review the applications on [helenputnam.org](http://helenputnam.org) and the conference call-in phone number. Please respond by Friday, May 10, 2019.

**Please check the jury or juries on which you would like to serve:**

- \_\_\_ CCS Partnership Intergovernmental Collaboration: **Tuesday, June 4** | 10 - 11 a.m.
- \_\_\_ Community Services and Economic Development: **June 4** | 11 a.m. - 12 p.m.
- \_\_\_ Economic Development through the Arts: **June 4** | 1 - 2 p.m.
- \_\_\_ Enhancing Public Trust, Ethics, and Community Involvement: **June 4** | 2 - 3 p.m.
- \_\_\_ Health and Wellness Programs: **June 4** | 3 - 4 p.m.
- \_\_\_ Housing Programs and Innovations: **Wednesday, June 5** | 11 a.m. - 12 p.m.
- \_\_\_ Internal Administration: **June 5** | 1 - 2 p.m.
- \_\_\_ Planning and Environmental Quality: **June 5** | 3 - 4 p.m.
- \_\_\_ Public Safety: **Thursday, June 6** | 10 - 11 a.m.
- \_\_\_ Public Works, Infrastructure and Transportation: **June 6** | 11 a.m. - 12 p.m.
- \_\_\_ Ruth Vreeland Award for Engaging Youth in City Government: **June 6** | 1 –2p.m.

### PLEASE FILL OUT THIS FORM

**Fax (916) 658-8240 or email: [mlienau@cacities.org](mailto:mlienau@cacities.org)**

|                 |         |
|-----------------|---------|
| Name:           | Title:  |
| Company:        | Street: |
| City/State/Zip: | E-mail: |
| Phone:          | Fax:    |