



1400 K Street, Suite 400 • Sacramento, California 95814  
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www.cacities.org

DATE: February 27, 2012  
TO: Members of Administrative Services Policy Committee  
FROM: Meg Desmond, League Staff (916) 658-8224 Email: mdesmond@cacities.org  
RE: **Policy Committee Meeting Highlights**

Attached are the meeting highlights from the January policy committee meeting that was held in Sacramento.

Listed below is the location and dates for the next policy committee meetings. Specific agendas and meeting materials will be mailed to each committee member approximately one week prior to the meeting.

DATE: Thursday, March 29 or Friday, March 30, 2012  
TIME: 10:00 a.m. – 3:00 p.m.  
PLACE: **Doubletree by Hilton, Ontario Airport**  
222 N. Vineyard Avenue  
Ontario, CA 91764 – (800) 222-8733 or (909) 937-0900

**THURSDAY, March 29, 2012**

Administrative Services  
Environmental Quality  
Revenue & Taxation  
Transp., Comm., & Public Works

**FRIDAY, March 30, 2012**

Community Services  
Employee Relations  
Housing, Community & Economic Dev.  
Public Safety

***Please complete and FAX or E-mail the attached attendance form.*** Registration is NOT required for this meeting. However, your response is necessary to help us determine an accurate meal count.

**AIR TRANSPORTATION:**

Low, refundable fares are available through the Enhanced Local Government Airfare Program. The program requires that a city be pre-registered; check with your city's travel coordinator. This program is ticketless and includes Southwest, United and United Express. For city pairs, rates, or if your city has not yet registered, please check the League Web site at <http://www.cacities.org/travel> for details.

If you plan to drive, you may check your most reliable Web site for directions to the hotel (e.g., [www.yahoo.com](http://www.yahoo.com); [www.mapquest.com](http://www.mapquest.com)).

**OVERNIGHT ACCOMODATIONS:** A block of rooms are available at the Doubletree Hotel, 222 N. Vineyard Avenue, Ontario. For a reservation, please phone the hotel directly: (800) 222-8733 or (909) 937-0900. A limited number of rooms are available at a reduced rate of \$84 plus taxes and fees. Parking is complimentary. This rate is guaranteed until March 14<sup>th</sup>.



# ATTENDANCE FORM

Meeting: Policy Committee Meetings

Date(s): Thursday, March 29, or Friday, March 30, 2012

Time: 10:00 a.m. – 3:00 p.m.

Place: Doubletree by Hilton, Ontario Airport  
222 N. Vineyard Avenue  
Ontario, CA 91764

Please check committee:

**THURSDAY, March 29, 2012**

- \_\_\_ Administrative Services
- \_\_\_ Environmental Quality
- \_\_\_ Revenue & Taxation
- \_\_\_ Transp., Comm. & Public Works

**FRIDAY, March 30, 2012**

- \_\_\_ Community Services
- \_\_\_ Employee Relations
- \_\_\_ Housing, Comm., & Economic Dev.
- \_\_\_ Public Safety

\*\*\*\*\*

\_\_\_ I **WILL** attend



If you require reasonable accommodations related to facility access, communication and/or diet, please indicate your special needs \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

City: \_\_\_\_\_

## **Please RSVP by Wednesday, March 14, 2012**

Please choose **ONLY ONE** method of responding:

**E-Mail:** [mdesmond@cacities.org](mailto:mdesmond@cacities.org). This form is **NOT** necessary when e-mailing. When e-mailing, please indicate your name, title, city and policy committee.

**FAX** this form to: (916) 658-8240  
Attention: Meg Desmond

**ADMINISTRATIVE SERVICES POLICY COMMITTEE  
HIGHLIGHTS**

Thursday, January 19, 2012  
League of California Cities, 1400 K Street, Sacramento

**ATTENDANCE**

Members: Spiegel, Karen (Chair); Brown, Mark (V. Chair); Abelson, Janet; Abrahamson, Dawn; Alvarez-Glasman, Arnold; Barr, Rebekah; Benton, Jess; Betta, Josh; Black, Cindy; Carchio, Joe; Cousino, JoAnne; Dillon, Barbara; Finlay, Margaret; Johl, Randi; Jones, Rodney; Magdich, Janice; McCullough, Kathryn; McGarvey, Robert; Mizuno, Stephanie; Newman, Robert; Reardon, Rhonda; Rojas, Joel; Ross, Robert; Russo, Sara; Schultz, Robert; Scranton, Tim; Sessom, Mary; Stephens, Patricia; Thai, Chu; Thomsen, Peggy; Van Wormer, Cindy; Vania, Neville

League Partners: Carvalho, Sonia

Staff: Natasha Karl and Meghan McKelvey

**I. Special Meeting: Redevelopment Update**

Prior to each committee meeting, city officials were provided a joint briefing on a variety of issues of statewide importance. League Executive Director Chris McKenzie and California Redevelopment Association Interim Director Jim Kennedy provided background and outlined next steps related to the looming redevelopment dissolution deadline and SB 659 (Padilla), which seeks to postpone the redevelopment dissolution deadline until April 15. City officials were also encouraged to join the Coalition for Jobs and Neighborhood Renewal ([http://www.cacities.org/resource\\_files/30419.SB659CoalitionList.pdf](http://www.cacities.org/resource_files/30419.SB659CoalitionList.pdf)). McKenzie also updated committee members on the status the League's lawsuit regarding the sweep of \$130 million dollars in constitutionally protected vehicle license fees through SB 89.

League Fiscal Policy Advisor Michael Coleman provided a summary of the Gov. Jerry Brown's proposed FY 2012-13 Budget (<http://www.californiacityfinance.com/PolicyComm120118p.pdf>), while League Legislative Representative Jennifer Whiting gave an overview of federal issues ([http://www.cacities.org/resource\\_files/30433.FederalUpdate1-19-12.pdf](http://www.cacities.org/resource_files/30433.FederalUpdate1-19-12.pdf)) including FY 2013 appropriations, the eighth reauthorization of SAFETEA-LU, and efforts to limit local taxation authority over mobile phones.

Following the general briefing each committee met to discuss items on their respective agendas.

**II. Welcome and Introductions**

The committee members participated in an "ice breaker" exercise and introduced each other.

**III. Public Comment**

There was no public comment.

**IV. Overview of Parliamentary Procedure and Roberts Rules** *To review seven-page document, visit: [www.cacities.org/polcomm](http://www.cacities.org/polcomm)*

Chair Karen Spiegel reviewed the Roberts Rules of Order handout, which outlines parliamentary procedure for conducting committee business.

**V. Committee Orientation**

Natasha Karl provided an overview of the roles and responsibilities of committee members. She emphasized that the League relies upon the active involvement and expertise of city officials. Discussions that take place during the policy committee meetings help guide League staff advocacy efforts.

**VI. League Strategic Goals for 2012**

Chair Spiegel reviewed the 2012 Strategic Goals, which were set at the League Leaders meeting in November. These goals will guide the committee's and League's actions for the next year.

**VII. Review of Summary of Existing Policy & Guiding Principles**

Staff reviewed the existing policy and guiding principles with the committee. The role of the policy committees is to review issues and legislation for which the League does not have existing policy. One of the committee's main purposes is to make recommendations on legislation, regulatory actions, and/or propositions to the League's Board of Directors. The Board of Directors reviews and considers the committee's recommendations when making final policy decisions.

The League's *Summary of Existing Policy and Guiding Principles* booklet will be updated by March.

**VIII. Committee Work Program**

Staff reviewed the 2012 Draft Work Program and discussed how the committee will have an opportunity to focus on issues specific to administrative services. The committee approved the work program that encompasses both the League's priorities and the objectives of the policy committee.

**IX. Discussion on Potential Legislation**

A panel of Assembly and Senate consultants gave the committee some insight into what may happen during this legislative year. The panel anticipates that we will see some legislation on transparency, Ralph M. Brown Act changes, and aligning state, county and city election dates. The panel did not think legislation affecting vote-by-mail elections will be introduced this year. The Governor signed AB 413 (Yamada), which authorizes Yolo County to conduct all-mail elections pilot project and requires the results to be reported back to the Legislature. Committee consultants don't think further legislation will be introduced until the report is conducted and released. League staff will keep the committee informed on these issues as they move through the legislative process.

**X. Review of California Forward Initiative: The Government Performance and Accountability Act**

Jim Mayer, Executive Director and Fred Silva, Senior Fiscal Policy Advisor, California Forward, briefed the committee about their effort to put an initiative on the 2012 ballot that they argued would make California's government more transparent and accountable. The committee received a staff analysis of the measure. A one-page memo was also provided to the committee, which summarized the work of a group of managers and fiscal officers that reviewed the California Forward measure.

After a lengthy discussion, the policy committee took action to delay making a recommendation to the Board and asked that the measure be brought back in March with further information and answers to the many questions and concerns raised by the committee.

**XI. State Budget and Legislative Update**

League staff provided the committee with an overview of what issues they can expect to see this year evolve into legislation. Legislators have until February 24, 2012 to introduce bills. The committee's March meeting will likely have a heavy legislative agenda.

**XII. Next Meeting: THURSDAY, March 29, 2012, Doubletree Hotel, Ontario**