

HOW TO PARTICIPATE IN THE LEAGUE'S ANNUAL CONFERENCE RESOLUTIONS PROCESS

Policy development is a key part of the League's legislative effectiveness. The League's Annual Conference Resolutions process is one way that city officials can directly participate in the development of League policy. The 2011 Annual Conference Resolution Calendar of Events identifies the key points in the process.

Submission of Resolutions

Any elected or appointed city official, individual city, division, department, policy committee, or the board of directors may submit a resolution for consideration at the conference. Resolutions must be submitted to the League's Sacramento office no later than 60 days prior to the opening of the conference. Resolutions should focus on direct municipal issues of statewide importance.

Consideration at the Conference

The League President refers the resolutions to the League policy committees for review and recommendation at the Conference. Resolutions are next considered by the General Resolutions Committee (GRC), which consists of representatives from each division, department, policy committee and individuals appointed by the League President. Resolutions that are approved by the GRC, and resolutions that are approved by the policy committees, but not approved by the GRC, are next considered by the General Assembly. Resolutions approved by the General Assembly become League policy. Other action on resolutions can be: refer back to a policy committee, amend, disapprove, or no action.

Late-Breaking Issues

Resolutions to address late-breaking issues may be introduced by petition at the Annual Conference. To qualify, a petitioned resolution must be signed by 10 percent of the voting delegates and submitted at least 24 hours before the beginning of the Concluding General Assembly (*Deadline: 2:30 p.m., Thursday, September 22, 2011*). All qualified petitioned resolutions are forwarded to the General Assembly for consideration, regardless of the action recommended by the GRC.

2011 RESOLUTIONS CALENDAR AND DEADLINES

Before the Conference

Friday, July 8

Deadline for submitting appointments to the General Resolutions Committee.

Saturday, July 23, midnight, Deadline for submitting resolutions to the League office by regular mail, e-mail or fax.

Early August

Resolutions distributed to city officials and posted on the League Web site.

At the Conference

Wednesday, September 21, 9:00 – 10:30 a.m. (*generally Thursday committees*); **11:00 – 12:30 p.m.** (*generally Friday committees*). Policy committees meet to review resolutions and make recommendations to the General Resolutions Committee on resolutions assigned to each committee.

Thursday, September 22, 2:30 p.m.

Deadline to submit signatures to qualify a petitioned resolution.

Thursday, September 22, 4:00 p.m.

General Resolutions Committee meets to consider and make recommendations on resolutions.

Friday, September 23, 2:30 p.m.

Consideration of resolutions by cities in the General Assembly at the Annual Business Meeting. (Voting Delegates must be registered at conference and must stay until conclusion of voting. They may register for Friday only.)