



## **Mayors and Council Members Department Executive Committee State League Director Application**

### **APPLICATIONS DUE FRIDAY, AUGUST 3, 2012**

#### **Background**

The Mayors and Council Members Department of the League of California Cities is accepting applications for State League Director who will represent the Department on the League's Board of Directors for a term of two years. The vacancy will be filled at the Annual Conference in San Diego in September. The Department Executive Committee is comprised of a President, First Vice President, Second Vice President and Immediate Past President (all one-year terms) and a State League Director (two-year term). The Second Vice President position is rotated each year between an elected official from Northern California and Southern California.

#### **Qualifications**

The Nominating Committee will use the following information as a basis for selection:

- The individual's professional reputation;
- The individual's perspective on city service;
- Whether the individual has demonstrated a commitment to serving and strengthening the Department;
- The individual's depth of knowledge of and experience with city government;
- The individual's involvement in intergovernmental activities.

#### **Role and Responsibility and Term of Office**

The State League Director serves a term of two years and shall represent the Department on the Board of Directors of the League. The State League Director shall keep the Department membership informed of League Board activities and serve as a liaison between the Department and the League Board. In addition, the individual is a part of the leadership team of the Department and is involved in supporting the goals and work program of the Department. It is common to have other duties assigned to this position that are part of the Department's work plans for the year.

#### **The Selection Process**

Applications will be reviewed by the Nominating Committee (appointed by the current Executive Committee), and a proposed 2012/2013 Executive Committee slate will be presented for vote at Annual Conference. Nominations for this vacancy will also be open from the floor of the Department Business Meeting at Annual Conference.

All applications must be received by August 3, 2012. Please direct applications to Sam Caygill at [scaygill@cacities.org](mailto:scaygill@cacities.org), or by fax to 916.658.8240. If you have questions or would like to confirm receipt of your application, please contact Sam at 916.658.8204.



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[www.cacities.org](http://www.cacities.org)

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Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail address: \_\_\_\_\_

League Division: \_\_\_\_\_

May this address be published? YES \_\_\_\_\_ NO \_\_\_\_\_

To be eligible to hold a department office, an individual must be in municipal service at the time of the individual's election or appointment. See Mayors and Council Members Department Bylaws, Article IV, Section A.

Please respond to the following in one page or less so that the Nominating Committee may evaluate your municipal experience, your League experience and your desire to participate as a League Department Officer.

1. Please describe your municipal experience.
2. Please describe your League experience (e.g. Are you a member of a policy committee? Do you regularly participate in division meetings?)
3. Please describe your inter-government activities.
4. Please describe relevant experience that will enhance this position.
5. Why are you interested in this position?
6. If term limits affect your city, please indicate whether this may hinder your ability to serve the duration of the executive committee.

Candidates should return this form and one-page summary of qualifications no later than **August 3, 2012** to:

Sam Caygill, Public Affairs Program Manager, League of California Cities  
[scaygill@cacities.org](mailto:scaygill@cacities.org) or by fax: 916.658.8240