1400 K Street, Suite 400 • Sacramento, California 95814
Phone: 916.658.8200 Fax: 916.658.8240
www.cacities.org

League Mailing List Policy

The League of California Cities list management system contains the current names and addresses for California City officials and is updated frequently.

The League of California Cities reserves the right to refuse to supply mailing lists which would be used to mail materials that the League considers unsuitable, in poor taste or misleading.

Mailing lists include name, title and address. No name will be provided if the position is vacant, but title and address will nonetheless be processed. When selecting multiple positions, the order will be created as one list and the computer will delete all duplicates when one person is the head of several departments.

Lists are available via e-mail in an Excel file, sorted alphabetically by city.

Conditions:

1) A copy of the material to be mailed (or proposed copy if the material is not printed) must be included with each order request. If duplicate sets of lists are ordered, a sample of the materials to be mailed with these lists must also be included.

2) If the mailing is for a meeting or conference, the dates and location of the event must be included along with an indication of the city officials you wish to attract.

3) All lists are furnished on a one-time mailing only and may not be copied, reused or used by anyone other than the original renter. Duplicate sets may be ordered only with the original order.

LEAGUE OF CALIFORNIA CITIES
Mailing List Order Form for City Officials

SENT DATE_____

Name_____ Company_____

Address_____

City_____ State_____ Zip_____

Phone_____ E-mail_____

Please remember to **enclose a copy (final or draft) of the material** you will be mailing. Orders cannot be processed without it. Thank you!

Select from the following positions: (Note: Numbers following positions indicate maximum number of persons per position, e.g., 475 mayors.)

___ Arts Director (42)
___ Building Official (355)
___ City Attorney (470)
___ City Clerk (458)
__ City Clerk-Non Mgr.City (11)
___ City Engineer (418)
___ City Manager (462)
___ City Training Officer (74)
___ City Treasurer (417)
___ Community Devel. Dir. (316)
___ Community Services Dir. (193)
___ Council Members (2000)
___ Deputy/Asst. City Manager (470)
___ Director of Public Works (438)
___ Employee Relations Officer (152)
___ Finance Director (442)
___ Fire Chief (299)
___ Info. Services/Technology Mgr. (205)
___ Intergovernmental Relations (90)
___ Librarian (135)
___ Mayor (469)
___ Park/Recreation Director (334)
___ Personnel Director (373)
___ Planning Director (402)
___ Planning Comm. Chair (394)
___ Police Chief (385)
___ Public Information Officer (229)
___ Purchasing Agent (210)
___ Redevelopment Director (273)
___ Risk Manager (279)

If only wanting certain Counties please indicate which ones below

Counties: _____

Send order forms to: League of California Cities
Attn: Member Database
1400 K Street, Suite 400
Sacramento, CA 95814
Phone: 916/658-8219
Fax: 916/658-8220
Email: klofte@cacities.org