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DATE: March 31, 2007

TO: Members: Administrative Services Policy Committee

FROM: Amy Worth, (Chair), Council Member, Orinda
Natasha Karl, League Staff (916) 658-8254

RE: **ADMINISTRATIVE SERVICES MEETING**
DATE: **Friday, April 8, 2011**
TIME: **10:00 a.m. – 3:00 p.m.**
PLACE: **Doubletree Hotel**
222 N. Vineyard Avenue
Ontario, CA 91764

Special Order
Joint Policy Committee State Budget and Redevelopment Update
10:00 a.m., Harvest Room, Doubletree Hotel

Attached are the agenda and background materials for the upcoming policy committee meeting. If you plan to attend, and have not yet returned the attendance form, please contact Meg Desmond at mdesmond@cacities.org. Registration for this meeting is not required; however, your response will help us determine the meal count.

AIR TRANSPORTATION: Low, refundable airfares are available through the Enhanced Local Government Airfare Program. The program requires that a city be pre-registered, check with your city's travel coordinator. This program is ticketless and includes Southwest, United and United Express. For city pairs, rates or if your city has not yet registered, please check the League Website at <http://www.cacities.org/travel> for details.

If you plan to drive, you may check either of the following websites for directions to the hotel: www.yahoomaps.com or www.mapquest.com.

OVERNIGHT ACCOMODATIONS: A block of rooms are available at the Doubletree Hotel, 222 N. Vineyard Avenue, Ontario. For a reservation, please phone the hotel directly: (800) 222-8733 or (909) 937-0900. Complementary shuttle service from the Ontario airport to the Doubletree Hotel is available.

PARKING: Complementary parking is available at the hotel.

We look forward to seeing you in April!

Deadline for Submitting Annual Conference Resolutions
Saturday, July 23, 2011, by email, regular mail or fax
For more information, visit: www.cacities.org/resolutions or contact: mdesmond@cacities.org

ADMINISTRATIVE SERVICES POLICY COMMITTEE
Friday, April 8, 2011
10:00 a.m. – 3:00 p.m.
Doubletree Hotel, 222 N. Vineyard Avenue, Ontario Room: Lake Gregory

Special Order Joint Policy Committee State Budget and Redevelopment Update 10:00 a.m., Harvest Room, Doubletree Hotel
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A G E N D A

- I. Welcome and Introductions**
- II. Public Comment**
- III. Committee Work Plan** *Action Item*
- IV. State Legislative Action Items** *Action Item*
 - A) Policy Discussion on Pending Transparency, Governance, and Meetings of Legislative Bodies
 - B) Other legislation (as necessary)

Note: Due to the recent introduction of, or pending amendments to these bills, the League analyses were not yet completed at the time of agenda distribution. The full analyses will be provided prior to the policy committee meeting.

- V. Federal Legislative Update**
- VI. City Attorneys' Department – FPPC Update** *Informational*
Speaker: Martin Koczanowicz, City Attorney, City of Grover Beach
- VII. Next Meeting: Friday, June 17, 2011, Sacramento Convention Center**

<p><i>Brown Act Reminder: The League of California Cities' Board of Directors has a policy of complying with the spirit of open meeting laws. Generally, off-agenda items may be taken up only if:</i></p>
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| <ul style="list-style-type: none"><i>1) Two-thirds of the policy committee members find a need for immediate action exists and the need to take action came to the attention of the policy committee after the agenda was prepared (<u>Note</u>: If fewer than two-thirds of policy committee members are present, taking up an off-agenda item requires a unanimous vote); or</i><i>2) A majority of the policy committee finds an emergency (for example: work stoppage or disaster) exists.</i> <p><i>A majority of a city council may not, consistent with the Brown Act, discuss specific substantive issues among themselves at League meetings. Any such discussion is subject to the Brown Act and must occur in a meeting that complies with its requirements.</i></p> |
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<p><i>NOTE: Policy committee members should be aware that lunch is usually served at these meetings. The state's Fair Political Practices Commission takes the position that the value of the lunch should be reported on city officials' statement of economic interests form. Because of the service you provide at these meetings, the League takes the position that the value of the lunch should be reported as income (in return for your service to the committee) as opposed to a gift (note that this is <u>not</u> income for state or federal income tax purposes—just Political Reform Act reporting purposes). The League has been persistent, but unsuccessful, in attempting to change the FPPC's mind about this interpretation. As such, we feel we need to let you know about the issue so you can determine your course of action.</i></p>
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<p><i>If you would prefer not to have to report the value of the lunches as income, we will let you know the amount so you can reimburse the League. The lunches tend to run in the \$30 to \$45 range. To review a copy of the FPPC's most recent letter on this issue, please go to www.cacities.org/FPPCletter on the League's web site.</i></p>
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