POLICY COMMITTEE APPOINTMENT PROCESS
2010-2011

Policy committees are intended to address all issues confronting cities, and the policy process is intended to give every city and city official an opportunity to influence League policy. Over 400 elected and appointed city officials participate directly in League policy development as members of one of the eight policy committees.

DIVISION AND DEPARTMENT APPOINTMENTS

Each committee includes one (1) representative appointed by each functional department (such as City Attorneys, City Managers, etc.) and two (2) representatives appointed by each regional division. Appointees of departments and divisions are to represent their department or division on the committee and to keep officers and members of the department or division informed of committee work programs and policy considerations.

AFFILIATE APPOINTMENTS

Several statewide associations have been granted affiliate status with the League (CAPIO, CSMFO, etc.). Some affiliate organizations may designate one representative to each of the eight policy committees; other affiliate organizations will designate a representative to only those committees that are pertinent to their organization. Certain affiliates (CALBO, CALCOG, CALPELRA, CTA and NORCAL) may designate a representative, but will have ex-officio (non-voting) status.

PRESIDENTIAL APPOINTMENTS

The League President has up to sixteen appointments to each committee in order to assure geographic, population and functional balance, and to assure mayors and council members constitute a majority of each committee, as the Board policy specifies. The majority of appointments are typically made by November of each year.

OBJECTIVES OF POLICY COMMITTEE APPOINTMENTS

The following are objectives for policy committee membership:

1) A majority must be elected officials.
2) Presidential appointments should not (for the most part) result in more than one representative from the same city on any policy committee.
3) Presidential appointments should try to achieve a balance that does not result in a disproportionately high number of committee representatives from a department, region, or large or small cities.
4) Only city officials, elected officials and designated affiliate organizations have voting privileges. Some affiliate organizations may participate but will have ex-officio status.
5) Presidential appointments are made prior to the beginning of each calendar year (usually by November or December) in order to ensure full participation and understanding of the committee's work program.
6) Regular attendance is critical to effective participation by members and the accomplishment of committee work programs. Committee members are asked to commit to attend a majority of meetings—3 of 4.

Individuals Interested in Serving on Any Policy Committee Should Follow these Suggested Actions:

(Appointments are made yearly – beginning after the League Annual Conference each September)

Division Appointments

If you are an elected or appointed city official, first contact the Division president, who has two (2) appointments per committee, and indicate your interest in serving.

Department Appointments

If you are a city staff member, first contact your Department president, who has one (1) appointment per policy committee, and indicate your interest in serving.

Presidential Appointments

If you are an elected or appointed city official and have previously determined that your Division and Department appointments have been filled, you may contact the League president in writing. Your request may be submitted via regular mail, E-mail or fax.

Please include a brief background statement about yourself. And, be sure to indicate the name of the committee on which you wish to serve.

League Presidential appointment requests should be sent to the League's office. Do NOT send them directly to the president. E-mail requests are suggested, as confirmation will be sent to you if sent via e-mail.

Send to:
League of California Cities
Meg Desmond
Re: Presidential Appointments
1400 K Street - 4th Floor
Sacramento, CA 95814

Phone: (916) 658-8224

For submittals via E-mail or Fax:

E-MAIL: mdesmond@cacities.org

FAX: (916) 658-8240

Note: With the fixed size and membership of the policy committees, attendance is critical. It is extremely important that officials appointed to policy committees have the capability and willingness to attend the majority of policy committee meetings during the year. Generally, two meetings are held in the north area and two are in the south.

POLICY COMMITTEES (8)
Subject Area Responsibilities

For more detailed information on each policy committee, please visit our Web site: www.cacities.org/polcomm. To obtain information about a specific policy committee, click on the *down arrow* on the dark blue bar and select the committee of your choice.

You may also view the ***2010 Summary of Existing Policy and Guiding Principles***, www.cacities.org/summary. This booklet provides complete details for all of the subject areas.

Administrative Services
This committee is concerned with election law and administration, insurance and tort reform, open meeting law (the Brown Act), the Public Records Act, the Political Reform Act and other conflict of interest laws, and regulation of smoking and tobacco products.

Community Services
This committee is concerned with issues related to childcare, parks and recreation, libraries, cultural arts and community and human services programs.

Employee Relations
This committee is concerned with the many facets of human resource management, including employee and labor relations, retirement, and workers' compensation issues.

Environmental Quality
This committee is concerned with all aspects of air and water quality, integrated waste management, hazardous materials, coastal issues, noise pollution, and CEQA. In addition, the committee is concerned with the issues related to energy and utilities.

Housing, Community and Economic Development
This committee is concerned with building regulations and code enforcement, community and economic development, urban renewal, housing, planning, zoning, incorporation, annexation and redevelopment.

Public Safety
This committee is concerned with law enforcement, fire and life safety policies including emergency communications, and emergency services including ambulance and disaster preparedness, Indian gaming, and nuisance abatement.

Revenue and Taxation
This committee is concerned with finance administration, taxation reform, revenue needs and revenue sources at the federal, state and local levels.

Transportation, Communication and Public Works
This committee is concerned with issues of transportation funding, construction, public works, telecommunications, and other related areas.