



## **Mayors and Council Members Department Executive Committee Second Vice President Application**

### **APPLICATIONS DUE FRIDAY, AUGUST 3**

#### **Background**

The Mayors and Council Members Department of the League of California Cities is seeking enthusiastic, committed elected officials interested in becoming Second Vice President of the Department for a term of one year. The vacancy will be filled at the Annual Conference in San Diego in September. The Department's Executive Committee is comprised of a President, First Vice President, Second Vice President and Immediate Past President (all one-year terms) and a State League Director (two-year term).

The Second Vice President position is rotated each year between an elected official from Northern California and one from Southern California. **According to the current rotation, we are seeking Second Vice President applicants from the South.**

#### **Qualifications**

The Nominating Committee will use the following information as a basis for selection:

- The individual's professional reputation;
- The individual's perspective on city service;
- Whether the individual has demonstrated a commitment to serving and strengthening the Department;
- The individual's depth of knowledge of and experience with city government;
- The individual's involvement in intergovernmental activities.

#### **Role/Responsibility and Term of Office**

##### **Second Vice President**

The Second Vice President position is a one-year term and responsibilities include acting in the President's or First Vice President's absence or inability to act. The Second Vice President is responsible for overseeing the Mayors and Council Members' Academy (MCA) and for performing any other duties assigned by the President.

#### **The Selection Process**

Applications will be reviewed by the Nominating Committee (appointed by the current Executive Committee), and a proposed 2012/2013 Executive Committee slate will be presented for vote at Annual Conference. Nominations for the vacancies will also be open from the floor at the Department Business Meeting at Annual Conference.

All applications must be received by August 3, 2012. Please direct applications to Sam Caygill at [scaygill@cacities.org](mailto:scaygill@cacities.org), or by fax to 916.658.8240. If you have questions or would like to confirm receipt of your application, please contact Sam at 916.658.8204.



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[www.cacities.org](http://www.cacities.org)

## Mayors and Council Members Department Executive Committee Second Vice President Application

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail address: \_\_\_\_\_

League Division: \_\_\_\_\_

May this address be published? YES \_\_\_\_\_ NO \_\_\_\_\_

To be eligible to hold a department office, an individual must be in municipal service at the time of the individual's election or appointment. See Mayors and Council Members Department Bylaws, Article IV, Section A.

Please respond to the following in one page or less so that the Nominating Committee may evaluate your municipal experience, your League experience and your desire to participate as a League Department Officer.

1. Please describe your municipal experience.
2. Please describe your League experience (e.g. Are you a member of a policy committee? Do you regularly participate in division meetings?)
3. Please describe your inter-governmental activities.
4. Please describe relevant experience that will enhance this position.
5. Why are you interested in this position?
6. If term limits affect your city, please indicate whether this may hinder your ability to serve the duration of the executive committee.

Candidates should return this form and one-page summary of qualifications no later than **August 3, 2012** to:

Sam Caygill, Public Affairs Program Manager, League of California Cities  
[scaygill@cacities.org](mailto:scaygill@cacities.org) or by fax: 916.658.8240