

PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT

Department Meeting Agenda
Wednesday March 12, 2014 @ 3:00PM
Conference Call-in number: (916) 658-8212

Board Officers:

Peter Pirnejad, President
Lou Munoz, 1st Vice President
Joe Sweeney, 2nd Vice President
Mark Persico, Immediate Past President
Robert Combs, Board Representative

Policy Committee Members:

Scott Wolfe, Administrative Services
Immanuel Bereket, Community Services
Wende Protzman, Employee Relations
Lynn Osborn-Overcashier, Environmental Quality
Debbie Chamberlain, Housing, Community and Economic Development
Robert Combs, Public Safety
Niroop Srivatsa, Revenue & Taxation
Lou Munoz, Transportation, Communication and Public Works

League Staff:

Kirstin Kolpitzke
Brian Sanders

1. Welcome & Introductions
2. Planning Commissioners Academy Update (Brian Sanders)
 - a. Department Breakfast will be Thursday, March 27 from 7:30am to 8:45am with a breakfast buffet.
 - b. Department Dinner will be at the New England Lobster Company on Thursday, March 27 at 7pm. The address is 824 Cowan Road, Burlingame and is approx. .2 miles away from hotel. RSVPs include: Peter, Joel, Bob, Donna, Niroop, Debbie, Lynn, Joe, Mark, Kirstin, Brian, Wende, Emmanuel, and Scott.
 - c. There will be a Presidential Reception in Peter's suite on Wednesday, March 26 from 6:30pm until 8:00pm. There will be a few bottles of wine, beer and soda as well as veggie tray and nuts. Space is limited to 20 guests.
3. Election and Nomination process
 - a. March 26, 2014- Nominating process begins
 - b. April 25, 2014- Nomination applications due to the nominating committee
 - c. May 9, 2014- Nominating Committee shall transmit to the Executive Committee a list of proposed nominees.
 - d. May 23, 2014- Executive Committee shall present slate of candidates for election
 - e. June 9- July 3, 2014- Election of officers by ballots
 - f. July 9, 2014- Announce results of election on conference call
4. Nominating Committee shall be:

- a. Composition – The President of the department shall appoint a Nominating Committee and designate its chair. The Nominating Committee shall be comprised of at least three members, but no more than five members. At least one member of the committee shall be a Past President of the department and at least two members should be current Executive Committee members.
 - b. Compile a list of proposed nominees and transmit to the Executive Committee no later than 45 days after the conclusion of the Planner's Annual Conference. (May 9, 2014)
- 5. Legislative Update (Kirstin)
- 6. Upcoming Events
 - a. March 26-28- Planners' Academy
 - b. March 26, 2014- Nominating process begins
 - c. April 3-4, 2014- Policy Committees - Location: Doubletree by Hilton Ontario Airport
- 7. April 9, 2014 3pm- Conference Call- (916) 658-8212