

Dear Colleagues,

Please find attached a copy of the OPEB Survey that we are asking every municipality in California to complete ONLINE by no later than Friday, February 14, 2014. The online survey link is: http://cacities.qualtrics.com/SE/?SID=SV_baBqONTlRY3j2hD.

Unfunded Other Post-Employment Benefits (OPEB) are looming as a long term financial challenge for the state and cities, possibly equaling or surpassing the challenges of pensions and pension reform for many jurisdictions. Fortunately, many cities have minimal OPEB obligations and many others have already begun funding those future obligations.

However, there is little comprehensive information available on the scope of the OPEB challenge in California and how cities are effectively managing those long term financial obligations. Completion of this survey is an essential step in ensuring effective local response to and control of this looming challenge. WE NEED EVERY MUNICIPALITY IN CALIFORNIA TO COMPLETE THIS SURVEY, WHETHER OR NOT THEY HAVE ANY OPEB OBLIGATIONS.

The survey has been prepared by the OPEB Task Force established by the LCC City Managers Department, and reviewed by representatives from the Fiscal Officers and Employee Relations Departments as well. It will most likely require review and completion by each municipality's chief financial officer, drawing primarily from the OPEB information now required to be included in each agency's Comprehensive Annual Financial Report (CAFR). Current year budget and employee benefit information will also be needed to complete the survey.

Please forward this survey to the appropriate staff member for completion with a specified deadline well before February 14, 2014. The results will be kept confidential by jurisdiction and aggregated for review and analysis.

Thank you, in advance, for your prompt consideration and response.

Greg Larson
OPEB Task Force Chair
Los Gatos Town Manager

The OPEB survey information can also be found at: www.cacities.org/managers

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