

SAN MATEO COUNTY CITY MANAGERS' ASSOCIATION  
Foster City Community Center

**DRAFT MINUTES**

March 19, 2010

**I. Call to Order**

Chair Barry Nagel called the meeting to order at 10:02 a.m.

**II. Introductions**

Glen Rojas	Menlo Park
Mark Weiss	San Carlos
Steve Rhodes	Pacifica
Laura Snideman	Half Moon Bay
Mike Scanlon	Samtrans/Caltrans/TA
Pat Martel	Daly City
Richard Napier	C/CAG
Thomas Fil	Belmont
Kathy Leroux	Hillsborough
Rebecca Elliot	League of California Cities
Brian Moura	San Carlos
Donna Vaillancourt	County of San Mateo/HR
Bob Bell	Redwood City
Barry Nagel	South San Francisco
Jim Hardy	Foster City
Peter Ingram	Redwood City
Jerry Gruber	Atherton
Jim Nantell	Burlingame
Clayton Holstine	Brisbane
Peggy Jensen	San Mateo County
Connie Jackson	San Bruno
Jay Miller	Peninsula Clergy Network

**III. Approval of Minutes**

February 19, 2010 minutes moved by Mike Scanlon, seconded by Jim Hardy and approved.

**IV. Guest Agenda Items**

- A. Peninsula Clergy Network Update – Rabbi Jay Miller  
Rabbi Jay Miller provided a presentation and talked about eight years of service by Clergy Network. An update was provided. There are 400 clergy providing services to Peninsula Cities.
- B. Multi-Faith Awareness Training and Consultation – Rabbi Jay Miller  
Clergy Network provides Awareness and Diversity training in multi-faith awareness for all religions to provide participants with tools to comfortably

engage in issues related to religion. Rabbi Miller provided handouts and thanked the group for continued support of Clergy Network.

C. PG&E Projects Update – Nicole Yelich

Nicole Yelich PG&E provided handouts and website information ([www.pge.com/smartmeter/](http://www.pge.com/smartmeter/)) on the new Smart Meters. During storms PG&E can determine who is still out of power with the smart meters. The smart meters are basically more efficient. The new meters are currently being installed automatically with 5 million installed so far, however, not all households work with the new meters.

For the first time ever, training involving a neighborhood took place with 16 homes participating to test a disaster telephone system.

D. San Mateo County Chaplaincy – Brad Allen and Kay Clarke

Jerry Gruber introduced Brad Allen and Kay Clarke. Support is provided to Police and Fire during responses to deaths, suicides and fires. The Chaplains relieve officers in helping families deal with grief and trauma. Their role is to provide ministry support not to convert or preach. They also provide support to hospitals, and accept calls anytime, anyplace, for all religious beliefs. The cost is approximately \$5,000 per year. Outside funding is also obtained to support the program.

E. Regional Training and Development Consortium of Public Agencies – Bob Bell and Donna Vaillancourt

Updates were provided as well as a handout regarding the criteria to select the training curriculum programs offered County-wide. San Mateo County involvement was discussed. The next steps include consideration of a two tier fee structure \$5-\$8 per employee with \$30 on the high end, and a draft letter to cities with hopefully agreements by July 1. A handout was provided regarding an upcoming Leadership Academy to be held in Redwood City.

**V. Standing Information Items**

A. C/CAG Update – Rich Napier, Executive Director

Rich reported that it is anticipated the Governor will veto legislation regarding the State budget.

Smart corridors on El Camino Real involve signal coordination, no maintenance costs to city, new equipment, other revenue generation. Thirty through sixty percent of the design is complete.

NPDES appeals by C/CAG still in Abeyance. C/CAG is still proceeding with claiming new requirements is unfunded state mandates. Prop 218 County-wide for cities for NPDES funding is being considered. \$50 per parcel will generate about \$10 million. Need to know how much each city needs by April. Capital versus maintenance.

\$3 million in funding is available in Transportation living community grants. Proposals due April 16.

**B. SamTrans/Caltrain Update – Mike Scanlon, CEO**

Mike reported the budget situation is bleak for Caltrain. Samtrans' budget figures are \$40 to \$60 million upside down. The level of support provided to Caltrain is not optimistic in the short term.

**C. ABAG Update – Henry Gardner, Executive Director**

No report.

**D. League of California Cities – Rebecca Elliot, Regional Public Affairs Mgr.**

The Bocci tournament is April 29 to raise money for CitiPac Tournament in Los Gatos.

There were 5 city managers out getting signatures for Prop 1A. Not a good response. Rebecca asked why city managers and others are not taking Prop 1A seriously due to severe budget concerns and state's history of taking local funding. A discussion took place regarding this issue with managers expressing significant work load due to budget cuts as main obstacle. April 15 is the deadline for signatures. Close to \$800,000 signatures but still need \$1.2 million to qualify for November ballot.

**E. Range Rider – Ed Schilling**

No report.

## **VI. Committee Updates**

**A. Regional Internship Program – Clay Holstine**

The Regional Internship Program is going well. There are 60 positions in two counties. He received a good response from candidates. There were 3 weeks of training during the summer last year.

**B. Tomorrow's City/County Managers Forum, June 10 – Clay Holstine**

A handout was provided. On Thursday, June 10, 2010 the Tomorrow's City/County Managers – A Conversation and Networking Event will take place in Cupertino. This one day event is a good opportunity for department head/assistant city managers interested in being a city manager to hear from city managers regarding the profession. Barry will send applications out.

**C. Speed Coaching Event, May 12 – Clay Holstine**

Clay provided a handout for a Speed Coaching and Networking Lunch for Aspiring Local Government Leaders. The event is scheduled May 12, 2012 from 11:00 am to 1:30 pm at the Santa Clara Convention Center. Reservations are due by May 5.

**D. Shared Services Survey Report – Peggy Jensen**

The survey can still be completed on-line. Please email your survey to Barry. The School Districts are very interested and contacted Peggy. The State

Department of Education code is very specific about limitations on contracting out even to Public agencies. There may be a need for legislative action.

*E. ICMA – Pat Martel*

The Progress Seminar is April 16-18. Registrations are handled by the San Mateo County Redwood City Chamber of Commerce and registrations are being accepted now.

An update of the Santa Clara city managers meeting was provided. There is an interest in shared services and they are eager to unite with San Mateo County cities. Visit the ICMA website

Mark Weiss stated the focus should be on where the real savings are. For example, Police and Fire.

**VII. New Items - None**

**VIII. Good of the Order**

**IX. Adjourn**